



City of Clintonville
Building Improvement Grant Program
2024 Grant Notice

- I. Grant Summary -** The Building Improvement Grant Program (BIGP) has been established by the City of Clintonville and may be utilized alone or in conjunction with any other private or public financing, including the Waupaca County Economic Development Corporation's Revolving Loan Fund. The general purpose of BIGP is to improve the business climate in downtown Clintonville, specifically on Main Street, and the quality of life throughout Clintonville, by assisting business and property owners with making improvements to their buildings.
- II. General Information -**
- a. Estimated Publication Notice – **January 2024**
 - b. Application Due Date – **March 25, 2024** (no later than 4:30pm in office or may use drop box after hours)
 - c. Estimated Award Date – **April 2024** (Awarded at Redevelopment Authority)
 - d. Expected Number of Awards – 3
 - e. Cost Sharing or Matching Requirement – Yes
 - f. Estimated Project Start Date – **May 2024**
 - g. Award Floor – None
 - h. Award Ceiling - \$2,000
- III. How to Apply** – Applicants must submit a completed application by the application due date to the City Administrator at 50 10th Street, Clintonville, WI 54929 or by email at cmuske@clintonvillewi.gov with the subject line as Building Improvement Grant Program Application. Late applications will not be accepted. A completed application includes the Letter of Intent, which should briefly outline the scope, size, intention, timeline, and objective of the project in question, a completed BIGP application form, and a completed Release of Information form, and any other attachments as required by the application form.
- IV. Additional Information** – This is a competitive grant program. Applicants are encouraged to demonstrate the impact of the proposed project and how it relates to the purposes and intents in the BIGP program description. The City reserves the right to reject any and all applications or to exceed the estimated number of awards and to exceed the maximum grant amount of \$2,000 on a limited case-by-case basis.